



STATE OF CONNECTICUT

DEPARTMENT OF EDUCATION



TO: English Learner Coordinators and Title III Contacts

FROM: Janet Stuck
Education Consultant, Performance Office *Janet K. Stuck*

DATE: June 9, 2017

SUBJECT: Ordering Process for Initial English Learner Identification Materials

Superintendents received a [letter](#) from Commissioner Wentzell referencing English Learners-Identification, Accountability, and Assessment. In this letter, the Connecticut State Department of Education (CSDE) has outlined statewide standardized identification protocols for English Learners (ELs) effective for the 2017-18 school year. These new protocols are described in the [Initial English Learner Identification Process](#) and [flow chart](#). The CSDE will pay for the cost of the LAS Links Placement Test 2nd Edition for initial identification purposes. Districts may elect to administer the preLAS 2000 English version, in lieu of the LAS Links Placement Test for students entering or enrolled in kindergarten. The CSDE will also pay for the cost of the preLAS 2000 English version for identification purposes.

Please use the attached *Connecticut English Learner Identification Process Materials Order Form* to place your 2017-18 school year order for the district. The order form consists of four sections in addition to contact information. These sections are:

- Section I: Estimated EL Enrollments By Grade;
- Section II: Materials for Initial EL Identification;
- Section III: LAS Links Placement Test Optional Digital Version; and
- Section IV: Additional Items for EL Identification–Billed to District.

Districts should order the appropriate grade-level Las Links Placement Test 2nd Edition, based upon the student's enrolled grade designated in the Public School Information System (PSIS). Districts may order the following:

- LAS Links Placement Test 2nd Edition;
- preLAS 2000 English version for kindergarten; or
- LAS Links Placement Test Digital Version (Section III). This digital LAS Links Placement Test option allows the items to be viewed on the computer by the student with the test administrator, through a secure link. Students do not respond on the computer. The Student Score Sheets are downloaded, and then printed from a secure link. More information and training regarding this digital option will be forthcoming in the near future.

These materials will be used to identify ELs in accordance with the [Initial English Learner Identification Process](#) and [flow chart](#) effective for school year 2017-18. We will be using Form C for the LAS Links Placement Test 2nd Edition and preLAS 2000 identification materials, as well as the annual English language proficiency assessment. If districts choose to use Las Links Form D (section IV) in lieu of the LAS Links Placement Test 2nd Edition or as an additional measure for identification purposes, the district will be expected to pay for these materials.

The *Connecticut English Learner Identification Process Materials Order Form* must be submitted to Data Recognition Corporation (DRC) on or before June 30, 2017, to ensure delivery on or before August 18, 2017.

If you have any questions about the ordering process, please contact Shirl Proctor, Project Manager, Data Recognition Corporation at sproctor@datarecognitioncorp.com or 800-428-2669.

Thank you.